



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, November 13, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-5379)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson
Frank S. Bacio, Commissioner Anne S. Hill, Commissioner
Donald S. Andrews, Commissioner Susan Burton and
Commissioner Maxine Russell M.A., M.S.

Excused: Commissioner Barbara Bigby and Commissioner Cheryl Grills
Ph.D.

Call to Order. (13-5245)

Chairperson Montaña called the meeting to order at 10:13 a.m.

**Chairperson Montaña led in the Pledge of Allegiance, followed by a
moment of silence. Commissioner Burton joined the meeting at 10:18 a.m.**

I. ADMINISTRATIVE MATTER

1. Approval of the November 6, 2013 Minutes. (13-5246)

**On motion of Commissioner Donald S. Andrews, seconded by Vice
Chairperson Frank S. Bacio and unanimously carried, the minutes of
November 6, 2013 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for November 13, 2013. (13-5247)

Chairperson Montaña shared the following Newspaper Articles from the Los Angeles Times:

- **Inmates awarded \$740,000 (November 8, 2013)**
- **5 inmates get \$210,000 (November 15, 2013)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for November 13, 2013. (13-5248)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund remains at \$715.96.

4. Staff Report on Correspondence Received, and Department Representative Reports for November 13, 2013. (13-5249)

There was no report.

5. Review of Group Home Compliance Monitoring Audit Reports presented on November 13, 2013. (13-5250)

In Compliance:

- **Vice Chairperson Bacio visited Boy's Republic (Silverlake), Page 3, #3, on October 31, 2013.**

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from November 7, 2013 to November 12, 2013. (13-5252)

During the reporting period, the following Group Homes/Facilities were reported as being in satisfactory condition:

- **Chairperson Montaña and Commissioner Andrews visited Cerritos Sheriff Station on November 7, 2013.**
- **Chairperson Montaña and Commissioner Andrews visited Pitchess Detention Center (South Facility) on November 12, 2013.**
- **Vice Chairperson Bacio visited Boy's Republic (Silverlake), Page 3, #3, on October 31, 2013. He reported that the facility will change its services from RCL level 5-6 to 10-13 and reduce the capacity from approximately 20 teenagers to 8. He plans to revisit the facility in a few months to observe the progress of the transition.**
- **Commissioner Russell visited Heritage Group Homes #5, Page 20, #3, on November 12, 2013. She reported that the sliding door in the rear**

of the house was off track and needed repair.

During the reporting period, the following Group Homes/Facilities were visited but not inspected:

- Commissioner Hill visited Careprovider Organization Foundation, Page 3, #6, on November 8, 2013 and reported that no one was home.
- Commissioner Hill visited the Boy's Republic (Girl's Republic), Page 3, #4, on November 12, 2013. She reported that upon arrival the care-giver had an emergency and as a result she was unable to conduct the inspection.

III. DISCUSSION

7. Psychotropic Medication Use Among Children in Foster Care: A National and State-Level Perspective. (Continued from meeting of October 30, 2013)

Discussion regarding the Commission's role/involvement in the review and documentation of how psychotropic medications are administered to the children/youth in the group homes. (13-5053)

The Commission discussed the review and documentation process of how psychotropic medications are administered to the children/youth in the group homes. Commissioner Burton and Russell commented that when conducting the inspections of group homes, Commissioners should be aware and look out for some of the noticeable red flags that are associated with the administration of psychotropic medications.

Commissioner Andrews voiced concerns and added that he was not clear on what the Commissioners' role should be and is uncomfortable with the Commission taking on the responsibility of auditing the administration of psychotropic medications without prior training on what to look for. Commissioners Burton and Russell clarified that they are not recommending that the Commission perform an audit, but rather to look out for some of the minor red flags that may indicate that the youth safety may be compromised.

Following discussion, the Commission agreed to continue the item to allow all Commissioners to be present and comment on the subject matter. Additionally, Commissioners Burton and Russell will collaborate to draft suggestions, for Commission discussion, that will help identify red flags that are associated with the administration of psychotropic

medications. Commissioners Burton and Russell will contact Commissioner Grills for her input and availability to attend the November 27, 2013 meeting.

By Common Consent, there being no objection (Commissioner Bigby and Grills being absent), the Commission continued the discussion for the November 27, 2013 meeting.

IV. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-5253)

Commissioner Burton reported that she is unable to attend the November 20, 2013 Business Meeting.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-5254)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of November 13, 2013. (13-5255)

There being no further business, Chairperson Montaña adjourned the meeting of November 13, 2013 at 11:24 a.m.